



Michigan Ability Partners is an equal opportunity employer and actively seeks applicants from diverse racial and ethnic backgrounds, as well as historically marginalized groups.

Title: HVRP Job Developer

General Summary:

The Homeless Veterans' Reintegration Program (HVRP) Job Developer is responsible to the Veteran Services Team Leader. This is a grant funded position through the Department of Labor (DOL). This staff person will be tasked with placing at-risk/homeless Veterans with employment barriers into employment and following their progress for a year. The HVRP Job Developer will assist Veterans with, but not limited to, resumes, cover letters, job applications, salary negotiation, and/or asking for reasonable accommodations. This staff member may also assist with the creation of programming and work with other individuals on an as needed basis.

Responsibilities:

- Placing eligible Veterans into appropriate employment opportunities
- Providing professional guidance to at-risk Veterans with employment barriers
- Observe and evaluate progress of individuals through documentation/reporting
- Advocate for at-risk Veterans to receive accommodations as needed
- Conducting meetings with local businesses to fill their hiring needs and the client's employment needs
- Assisting with the creation of programs
- Complete reporting requirements on behalf of MAP for HVRP
- Maintain effective communication between worksites and MAP staff
- Maintain positive community relationships on behalf of MAP
- Other duties as assigned

Qualifications:

Military Veteran status or familiarity with working with Veterans. A degree in the human services field is preferred; however, experience or active pursuit of a degree may be considered in lieu of a degree. Previous work with persons who are homeless and/or with a disability is a plus. Experience with multiple industries is a plus. Having strong verbal and written communication skills is essential. Individuals with creativity and passion to help others will be highly considered.

Other Requirements:

Driver's license, Insured Vehicle

Other Skills:

Microsoft Office

Salary:

\$38,000-\$40,000/yr.; comprehensive benefit package (healthcare, STD, LTD, life insurance, 401K, dental, vision)

Status:

Full-Time, Exempt