



Michigan Ability Partners is an equal opportunity employer and actively seeks applicants from diverse racial and ethnic backgrounds, as well as historically marginalized groups.

**Title:** HVRP Job Developer

**General Summary:**

The Homeless Veterans' Reintegration Program (HVRP) Job Developer reports to the Vocational Team Leader. This is a grant funded position through the Department of Labor (DOL). This staff person will be tasked with placing at-risk/homeless Veterans with employment barriers into employment and following their progress for a year. The HVRP Job Developer will assist Veterans with employment related needs including resumes, cover letters, job applications, job training, salary negotiation, and/or asking for reasonable accommodations. This staff member may also assist with the creation of programming and work with other individuals on an as needed basis.

**Responsibilities:**

- Assess Veterans for eligibility following DOL guidelines
- Place eligible Veterans into appropriate employment opportunities
- Provide professional guidance to at-risk Veterans with employment barriers
- Observe and evaluate progress of individuals through documentation/reporting
- Advocate for at-risk Veterans to receive accommodations as needed
- Perform outreach with local businesses to fill their hiring needs and the client's employment needs
- Assist with the creation of programs
- Complete reporting requirements on behalf of MAP for HVRP
- Maintain positive relationships with clients' employer and community partners on behalf of MAP
- Other duties as assigned

**Qualifications:**

Preference will be given to Military Veterans. A degree in the human services field is preferred; however, experience or active pursuit of a degree may be considered in lieu of a degree. Previous work with Veterans or persons who are homeless and/or with a disability is a plus. Experience with multiple industries is a plus. Having strong verbal and written communication skills is essential. Individuals with creativity and passion to help others will be highly considered.

**Other Requirements:**

Driver's license, Insured Vehicle

**Other Skills:**

Microsoft Office

**Salary:**

\$40,000-\$44,000/yr.; comprehensive benefit package (healthcare, STD, LTD, life insurance, 401K, dental, vision)

**Status:**

Full-Time, Exempt

**To Apply:** Submit your resume to HVRP Supervisor Miranda Moffat at: [MMoffat@mapagency.org](mailto:MMoffat@mapagency.org)