

**Michigan Ability Partners (MAP)
Development and Fundraising Volunteer
Job Description**

The Fundraising Volunteer plays an important role in the MAP community by identifying local fundraising opportunities and organizing possible fundraising events. With support from MAP staff, your contribution will facilitate fundraising that supports the mission of MAP.

Fundraising Volunteer Responsibilities:

- Plan and execute fundraising opportunities
 - Participate in planning sessions
- Attend fundraising meetings as available and suitable
 - Offer guidance and perspective
- Assist with event promotion
 - Use personal network to promote events
- Raise critical funds for MAP
 - Promote the annual fund
 - Obtain items for silent auction baskets
 - Obtain gift cards for raffle
- Identify and solicit local sponsor support
 - Sign and co-sign solicitations for sponsorships
- Share information about MAP to raise awareness
- Engage with MAP constituents
- Communicate how the fundraising will benefit MAP Clients
- Foster a sense of community

Time Commitment of Volunteers:

On average, depending on availability, MAP ask each volunteer to commit 3-6 hours per month in fundraising activities, and perhaps a little more time closer to an event.

Meetings are generally one Tuesday per month at 11:30am at a local restaurant.

Please call or email 734-975-6880 or info@mapagency.org with your interest helping MAP.